

**REF: WindEurope/2017/03**  
**Press & Communications Officer – Political Affairs Department**  
Start: as soon as possible

WindEurope (formerly EWEA, the European Wind Energy Association) is the voice of the wind industry - actively promoting wind power on behalf of member organizations in Europe and worldwide. Our resources are focused on policy activities, lobbying and supporting our members [www.windeurope.org](http://www.windeurope.org)

The main purpose of the Press & Communications Officer is to run press and social media work on behalf of WindEurope as a member of the Advocacy & Messaging Team but also is expected to hold a transversal role across relevant teams in the association. The Press & Communications Officer is expected to have a strong understanding of policy priorities.

**Main Responsibilities:**

- Draft and distribute press releases consistent with WindEurope strategy and objectives
- Provide a public voice to WindEurope
- Profile WindEurope with Brussels media, trade press and mainstream press
- Conduct all correspondence with media outlets, such as newspapers, radio and TV
- Liaise with press and communication staff of WindEurope member organisations to maximize media coverage
- Provide content coordination of the Communications Working Group
- Maintain and develop excellent relations with the press across EU members states
- Manage policy messaging on social media channels
- Arrange press conferences and briefings and organise interviews
- Support WindEurope and its members' events as and when it relates to policy communication
- Organise press trips
- Manage contracts for subscriptions and media monitoring
- Maintain and update media contact databases
- Follow WindEurope procedures and systems in place for effective management of the budget assigned to his/her division or function

**Required Qualifications:**

Experience:

3-5 years relevant experience

Education:

Bachelor's degree in a field related to journalism or communication

Personal skills:

- Excellent interpersonal communication skills
- Able to deliver under highly time-constrained situations
- Discretion
- Proactive and flexible
- Able to have both a helicopter view and an attention to detail
- Excellent organisational skills
- Newsroom experience is a strong asset

Language skills:

Native English is a must

All other languages are an asset

**Offer:**

- Competitive package
- Challenging, international and enthusiastic environment
- An opportunity to learn more about the wind energy sector while gaining working experience in a dynamic organisation.

To apply, please send your CV and a cover letter by **3<sup>rd</sup> March 2017** to [jobs@windeurope.org](mailto:jobs@windeurope.org) with reference code: **WindEurope/2017/03**

**Note: only short-listed candidates will be contacted after the deadline.**