

REF: WindEurope/2017/06
Graphic Designer (Ad Interim – Maternity Cover) – Operations Division
Start: As soon as possible

The Graphic Designer is responsible for supporting and advising all WindEurope divisions in the development and design of graphical concepts. He/she also develops and enforces brand guidelines, ensuring brand consistency and high-quality standards. He/she reports to the Head of Marketing.

Main Duties and Responsibilities:

- Carry out – or oversee – the design and layout of all WindEurope reports, briefings, brochures, leaflets, advertisements, etc.
- Implement and enforce WindEurope's corporate identity across all platforms and tools
- Develop master templates for office stationery, reports, web banners, etc.
- Based on briefings from each division, define, create and develop concepts for WindEurope promotions
- Coordinate and manage the delivery of graphic materials from suppliers/printing houses
- Ensure high-quality and on-time delivery of design production
- Select and purchase graphic supplies as necessary
- Share internal expertise and coach WindEurope staff on graphical knowledge and use of tools
- Drive creative effort by bringing new ideas by keeping up-to-date with the latest developments in the design field
- Supervise the work of the design intern/junior designer or external designers when applicable

Required Qualifications:

Computer

- Experience in using Adobe Creative software (InDesign, Illustrator, Photoshop, Acrobat Pro)
- Video editing and animation knowledge are an asset

Personal

- Creative, open-minded and innovative
- Hunger for learning new skills and knowledge
- Good diplomatic and negotiation skills
- Patience and positive mind-set
- Acquainted with wind energy
- Excellent knowledge of graphic tools and graphic production
- Ability to deal with people from different cultures and nationalities
- Excellent organisational and time-management skills
- Stress resistant

Languages

- Very good English (written and spoken)
- French/Dutch is an asset for working with Belgian suppliers

To apply, please send your CV and a cover letter by **24th March 2017** to jobs@windeurope.org with reference code: **WindEurope/2017/06**

Note: only short-listed candidates will be contacted after the deadline.