

Event timetable (exhibition)

Build up

BUILD-UP	SCHEDULE	HALL OPENING HOURS
Friday 29 March 2019	Construction of Basic package / space only stands	08:00 - 21:00
Saturday 30 March 2019	Construction of Basic package / space only stands	08:00 - 21:00
Sunday 31 March 2019	Continuation of construction of Basic package /space only stands	08:00 - 21:00
Monday 1 April 2019	Continuation of stand construction and dressing of all stands Full package stand dressing	08:00 - 18:00 10:00 – 18:00

Note:

- Stands must be completed and excess products and materials must be removed from all halls no later than 17:30 on Monday 1 April – please allow time to load and unload vehicles.
- During build up and breakdown, contractors and exhibitors are required to wear build up/breakdown passes and Personal Protective Equipment at all times and to comply with the Health and Safety regulations of the venue.

Exhibition open period

EVENT DAYS	OPENING HOURS	HALL OPENING HOURS
	(FOR EXHIBITION VISITORS)	(ACCESS FOR EXHIBITORS)
Tuesday 2 April 2019	09:00 - 18:00 Opening reception: 18:00 – 19:30 (exhibition halls)	08:00 – 20:00* Official stand parties: 16:00 – 18:00 Opening reception: 18:00 – 19:30 (exhibition halls)
Wednesday 3 April 2019	09:00 - 18:00	08:00 - 19:00** Official stand parties: 16:00 – 18:00
Thursday 4 April 2019	09:00 – 17:00	08:00 – 22:00

IMPORTANT: For safety reasons, breakdown cannot start before the official end of the show and until all visitors have left the hall.

* The opening reception will take place in the exhibition halls. Stands do not need to be staffed after 18:00.

** Official stand parties will take place in the exhibition halls. Stands do not need to be staffed after 18:00.

Breakdown

BREAKDOWN	SCHEDULE	HALL OPENING HOURS
Thursday 4 April 2019	Power cut in the exhibition halls Removal of Full package stands Commence dismantling of all Basic package stands / space only stands	17:00 18:30 – 22:00
Friday 5 April 2019	Basic package stands / space only stands Collection of exhibits and stand-fittings only. No access for Full package stands	08:00 - 20:00
Saturday 6 April 2019	Basic package stands / space only stands Collection of exhibits and stand-fittings only. No access for Full package stands	08:00 - 18:00

Breakdown instructions:

- Stand constructors will not be allowed into the exhibition halls before **18:30 Thursday 4 April, 2019.**
- During build-up and breakdown, contractors and exhibitors are required to wear build-up/breakdown passes and Personal Protective Equipment at all times and to comply with the Health and Safety regulations of the venue.

ALL EXHIBITS AND STAND EQUIPMENT MUST BE REMOVED FROM THE HALLS BY 18:00 ON SATURDAY 6 APRIL 2019. ANY REMAINING ITEMS WILL BE REMOVED AS WASTE AT THE EXHIBITOR'S EXPENSE.