

COMPULSORY TASKS WITH DEADLINES



1

19 February 2027

Exhibitor profile entry deadline – **compulsory**

Access the form from the dashboard of the Exhibitor Zone.

Company name indicated as marketing name in the Exhibitor Profile form (access from the Exhibitor Zone dashboard) will be used on fascia board of the stand and in all printed materials.

2

26 February 2027

Health and safety Declaration online form – **compulsory for the exhibitor**

Access the form from the dashboard of the Exhibitor Zone.

3

26 March 2027

Stand activities notification online form submission deadline - **compulsory**

See Exhibitor Zone dashboard to access the form

4

02 April 2027

Registration deadline to purchase additional passes and pay by bank transfer / invoice.

After this date only payment by credit card will be allowed.

5

09 April 2027

Advised date by when to allocate names to your free staff passes - **recommended**

Please note that free passes do have to be assigned to the person and there will be no desk onsite to make this arrangement. Access to your registration account will be possible from the Exhibitor Zone dashboard, as from the beginning of January 2027

Tasks compulsory for your stand builder:

15 January 2027

Stands plans submission for complex structures such as double decker level stands – compulsory for all stands that fall under this category.

26 February 2027

Stand plans submission online form – **compulsory for the stand contractor.**

See Exhibitor Zone dashboard to access the form

Stand plans submission documents – stand plans, with dimensions, elevations, and visuals; Risk Assessment; Method Statement and Structural Calculations if applicable

All documents should be sent by email to operations@windeurope.events

09 March 2027

Bella Center services – such as i.e. electricity - order deadline

New! Deadline for ordering compulsory waste handling service.

After this date surcharge will be applied, and services depend on availability.

26 March 2027

Registration of the stand contractors' teams for the build up / break down – **compulsory for the stand contractor.**

Access to the registration will be sent to stand contractors only once all stand plans documents and online form is submitted.

30 March 2027

CEVA services orders deadline – freight/storage/forklifts

After this date surcharge will be applied.

Vehicle access time slot booking deadline.