

GENERAL INFORMATION

EVENT TIMETABLE

Build-up

Day	Schedule	Hall opening hours
17.04.2026 Friday	Basic package stands of more than 50 sqm construction starts	08.00 – 20.00
18.04.2026 Saturday	Basic package stands of 50 sqm or less construction starts	08.00 – 20.00
19.04.2026 Sunday	Basic package stand construction	08.00 – 20.00
20.04.2026 Monday	Basic package stand - dressing	08.00 – 18.00
	Full package exhibitors	10.00 – 18.00

Event days

Day	Hall opening hours for visitors	Hall opening hours for exhibitors
21.04.2026 Tuesday	09.00 – 18.00	08.00 – 20.00
Lunch	12.00 – 14.30	
Stand parties	16.00 – 18.00	
Opening reception	18.00 – 20.00	
22.04.2026	09.00 – 18.00	08.00 – 19.00
Lunch	12.00 – 14.30	
Stand parties	16.00 – 18.00	
23.04.2026 Thursday	09.00 – 16.00	08.00 – 21.00
Lunch	12.00 – 14.00	

Break down

Day	Schedule	Hall opening hours
23.04.2026 Thursday	End of the event	16.00
	Removal of Full package stands	18.00 – 20.00
	Commence dismantling of all Basic package stands (No access before 19.30)	19.30 – 21.00
24.04.2026 Friday	Basic package stands	08.00 – 22.00
	Collection of exhibits and stand-fittings only	
	No access for Full package stands	
25.04.2026 Saturday	Basic package stands	08.00 – 20.00
	Collection of exhibits and stand-fittings only	
	No access for Full package stands	

EVENT TIMETABLE – RELEVANT NOTES

Build-up

- **Vehicle Access to Halls 9 & 10, West Access, Calle de la Ribera del Sena**
- Deliveries of stand building materials direct to IFEMA must report to the marshalling yard.
- Access to the halls during the build-up will vary depending on the stand size:
 - **Stands bigger than 50 sqm** can access the hall on **Friday 17.04.2026**
 - **Stands of 50 sqm or smaller** can access as from **Saturday 18.04.2026**
- For any exceptions from this access rule exhibitors should apply to the operations team, providing the following information: stand design details and reason why more time is required, stand contractor name and estimated size of the working crew. Requests need to be evaluated before any permission is granted.
- Stand builders constructing several stands should plan their transport in a way that considers the access restrictions.
- **Please note that work hours are strictly limited to the official event timetable.** Due accessibility restrictions, **there is no possibility to extend working hours in the halls beyond the official timetable.** Stand contractors should plan additional staffing accordingly.
- Stands must be completed, and excess products and materials must be removed from all halls, **no later than 17:30 on Monday 20 April 2026** – please allow time to load and unload vehicles.
- Any shipment sent to the venue needs to be delivered within the tenancy days stated above, not before. **Shipments arriving before 17.04.2026 will not be accepted by the venue.**

Breakdown

- For safety reasons, breakdown cannot start before the official end of the show and until all visitors have left the hall.
- Exhibitors that start their build from the official build-up date (Friday 17th April) must have their empties **available for collection no later than 14:00 on Monday 20th April.**
- CEVA will not load or unload empty cases onto clients' own vehicles.
- **Priority Empty Case Storage** : Returned by **21:00hrs on Thursday 23rd April.** Maximum volume of 10 cbm per exhibitor.
- **Next Day Empty Case Storage** : Returned by **09:00hrs on Friday 24th April.**
- During build-up and breakdown, contractors and exhibitors are required to wear build-up/breakdown wristbands and Personal Protective Equipment (hard hat / hi-vis vest / safety shoes) and to comply with the Health and Safety regulations of the venue.
- For full details on the unloading/ loading and storage of your freight, please refer to :
- **CEVA Shipping Instructions - E: windeurope@cevalogistics.com T : +44 (0) 330 587 7777**