

Wind^o
EUROPE

ANNUAL EVENT
2024
BILBAO
20-22 MARCH

WINDEUROPE

WindEurope
Annual Event
2024

OFFICIAL
SUPPLIER



SHIPPING INSTRUCTIONS

TARIFF

ORDER FORM

ceva
LOGISTICS

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KEY | INFORMATION

Build-up Dates **16-19 March 2024**
Show Dates **20-22 March 2024**
Breakdown Dates **22-24 March 2024**

Shipping Deadlines:



Seafreight LCL / FCL at Port of Bilbao (ESBIO)

LCL = **02 March 2024**

FCL = **12 March 2024**



Airfreight at Bilbao Airport (BIO)

12 March 2024



Road freight directly to WindEurope 2024

Day required on stand

Road freight via onsite warehouse

24 hours prior to delivery on stand

Orders received after 1st March 2024 will incur a 25% late booking surcharge.

Hiab/Moffett vehicles and or any other self-unloading/loading equipment are not authorised within the exhibition halls.

CEVA Contact: Mark Jackson E: mark.jackson@cevalogistics.com

ROAD | COURIER



Deliveries direct to BEC for unloading should be consigned as follows:

Exhibitor Name

CEVA Showfreight
WindEurope Annual Event 2024
Hall & Stand Number
Bilbao Exhibition Centre
Azkue Kalea, 1
48902 Barakaldo, Bizkaia,
Spain

Deliveries should arrive at the venue on the day that they are required on the stand. Deliveries will be unloaded direct to the stand unless instructed otherwise. The same instruction will apply for collecting vehicles after the event.



Deliveries via onsite warehouse should be consigned as follows:

Exhibitor Name

CEVA Showfreight
WindEurope Annual Event 2024
Hall & Stand Number
Bilbao Exhibition Centre
Azkue Kalea, 1
48902 Barakaldo, Bizkaia,
Spain

Deliveries should arrive at the onsite warehouse a minimum of 24 hours prior to required delivery to stand and will only be accepted during the official build-up dates (**listed on page 3**). Any deliveries arrived prior to official build up will be refused.



Courier deliveries should be consigned as follows:

Exhibitor Name

CEVA Showfreight
WindEurope Annual Event 2024
Hall & Stand Number
Bilbao Exhibition Centre
Azkue Kalea, 1
48902 Barakaldo, Bizkaia,
Spain

Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipment terms DDP). It will be the responsibility of your courier company to deliver the shipment to your stand unless CEVA Showfreight are pre advised accordingly.

Please forward pre advice to mark.jackson@cevalogistics.com for approval before shipping.

INTERNATIONAL | DOCUMENTATION

Package Number	Units	Detailed Description of goods (in English) with serial numbers if applicable	HS Tariff Code	Dimension in cm			Volume cbm	Weight		Unit value	Total value	Mark		Status	*
				Length	Width	Height		Gross	Net			A	B		
										£ -	£ -				
										£ -	£ -				
										£ -	£ -				
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Totals		Signature :	Sub-Total Temporary It	ems - A	Sub-Total Permanent It	ems - B	Sub-Total Consumable	Items - C
Total Packages			Packages		Packages		Packages	
Total Value (GBP)	£ -		Value (GBP)	£ -	Value (GBP)	£ -	Value (GBP)	£ -
Total Gross Weight	0		Gross Weight		Gross Weight		Gross Weight	
Total Net Weight	0		Net Weight		Net Weight		Net Weight	
Total Volume (cbm)	0		Volume (cbm)		Volume (cbm)		Volume (cbm)	

A = Temporary Items
B = Permanent Items
C = Consumable

We hereby certify that the prices stated in this invoice are the current export market prices for the merchandise described and we accept full responsibility for any inaccuracies or errors here in.

All documents must be received at least 3 working days in advance of arrival.
A combined Commercial Invoice and Packing List is required containing the following Information:

- Quantity, net weight and size of each item
- Contents description
- HS Code
- Value
- A separate invoice is required for temporary/ permanent/ consumable items

An example commercial invoice is displayed to the right. Electronic copies of this can be downloaded [HERE](#)



BREXIT

All shipments arriving from Europe will now be treated as International shipments and must travel under customs control.

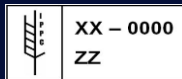
Goods are required to travel on a ATA Carnet or be subject to Temporary / Permanent Importation charges which CEVA can provide by contacting mark.jackson@cevalogistics.com

ADDITIONAL INFORMATION

Wood Packing



All cargo containing wood entering into the EU (except coming from Switzerland) must be fumigated in its country of origin prior to shipment. This regulation includes but is not limited to such items as crates, pallets, frames, drums etc. To guarantee that the fumigation has been applied, the following information **MUST** be marked or stamped onto the outside of each package.



- IPPC logo
- ISO country code
- Licence number assigned to the fumigation company
- Fumigation method (Heat Treated or Methyl Bromide used)

Export Control



Strategic goods entering the United Kingdom are subject to applicable UK legislation. Specifically, it is the UK Export Control Order 2008 which sets forth the controls and licensing requirements established for strategic goods placed on the UK Strategic Export Control Lists. It is the exhibitor's responsibility to actively determine whether any of their items appear on the consolidated list of strategic military and dual-use items that require export authorization.

For further details please click [HERE](#)

ITAR



International Traffic in Arms Regulations (ITAR) is the set of US government regulations that control the import and export of defence related items and services as listed on the United States Munitions List (USML). It is the responsibility of the shipper to inform CEVA in advance of any ITAR regulated freight that will be shipped to the event.

ADDITIONAL INFORMATION

Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [Terms and Conditions](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured.

Specific all risk cover for your freight is available from CEVA upon request.

For a competitive quotation please contact:
mark.jackson@cevalogistics.com



Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by credit card.

BNP Paribas
10 Harewood Avenue
London
NW1 6AA

Account Name:	CEVA Receivables Finance DAC
Account Number:	89848045
Sort Code:	40 – 63 – 84
IBAN:	GB40BNPA40638489848045
BIC (Swift):	BNPAGB22XXX

ADDITIONAL | INFORMATION

Breakdown:

At the close of the show, the return of **'Priority Empty Cases & Full Goods Storage (tool boxes, ladders, genie lifts)'** will begin on Friday 22nd March at 18:00 and will end at 22:00.

Please note that CEVA can only accommodate a limited number of orders for the above services. This service is ideally suited to smaller exhibition stands which do not need forklift truck assistance during breakdown. If you require this service, please submit your booking to CEVA as soon as possible.

All empty cases on our **'Next Day Service'** will be returned by 08:00 on Saturday 23rd March.

'Space Only' Stand Contractors will not be permitted access to the exhibition halls until 08:00 Saturday 23rd March.

In Summary:

Priority Empty Case / Full Goods Storage return services begins at 18:00 and will end at 22:00.

Next Day Empty Case return service begins at 22:00 and will end at 08:00 on Saturday 23rd March.

Freight collections and reloading service will commence from 08:00 on Saturday 23rd March.

Vehicles with a height exceeding 2.7 mtrs. which carry exhibitors' own empty cases are only permitted to enter the BEC from 22:00 at the earliest.

Please note: Storage and return of cases is **NOT** based on "last out, first in".

INTERNATIONAL | TARIFF

AIRFREIGHT | HANDLING

From free arrival at Bilbao Airport (BIO), Inward airport handling and transportation up to onsite warehouse (1cbm = 167kgs.) - Price on Application.

OCEANFREIGHT | HANDLING

From free arrival at Port of Bilbao (ESBIO), Inward port handling and transportation up to onsite warehouse (1cbm = 167kgs.) - Price on Application.

CUSTOMS | CLEARANCE

Customs	Temporary	€195.00 per 1 tariff heading
Clearance	Permanent	€195.00 per 1 tariff heading
	Consumable	€195.00 per 1 tariff heading
Advance Funds Fee		20% of funds advanced (min €120.00)
Bond Fee for Temporary Importation		5% of value – Minimum €120.00 (per customs entry)

ONSITE | HANDLING | TARIFF

Receiving at Onsite Warehouse	€21.00 per cbm (min 2cbm)
Delivery from Onsite Warehouse to Stand	€21.00 per cbm (min 2cbm)
Unloading from Vehicle to Stand	€21.00 per cbm (min 2cbm)
Reloading from Stand to Vehicle	€21.00 per cbm (min 2cbm)
Collection from Stand to Onsite Warehouse	€21.00 per cbm (min 2cbm)
Reloading from Onsite Warehouse to Vehicle	€21.00 per cbm (min 2cbm)
Collection, Storage and Re-delivery of Empty Cases	€69.00 per cbm (min 3cbm)
Priority Empty Cases (10cbm. max)	€79.00 per cbm (min 3cbm./10cbm. max)
Full Goods Storage (tool boxes, ladders, genie lifts)	€79.00 per cbm (min 3cbm)
Receiving and Delivery of Courier Shipments	€158.00 per shipment (up to 50kgs.)
Labour on Stand (unskilled)	€48.00 per person / per hour (min 4 hours)

OTHER | SERVICES

Agency, Attendance and Onsite Supervision	€70.00 per consignment
File Fee	€20.00 per consignment

Please Note Items in **RED** will incur a 50% surcharge before 8am, after 6pm and on Saturday. Sunday, bank holidays and dates out of tenancy is subject to 100% surcharge. For any further enquires please contact mark.jackson@cevalogistics.com.

ONLINE | ORDERING



[BOOK HERE](#)

All onsite services are to be booked online, please click the button below to order.

Please Note: Orders received after 1st March 2024 will incur a 25% late booking surcharge.