

# WINDEUROPE ANNUAL EVENT 2022

SHIPPING INSTRUCTIONS  
TARIFF  
ONLINE ORDERING



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# KEY | INFORMATION

Build-up Dates	01-04 April 2022
Show Dates	05-07 April 2022
Breakdown Dates	08-09 April 2022

## Shipping Deadlines



Seafreight LCL / FCL at Port of Bilbao (ESBIO)

**LCL = 18 March 2022**

**FCL = 25 March 2022**



Airfreight at **Bilbao Airport (BIO)**

**25 March 2022**



Road freight directly to  
WindEurope Annual Event 2022

**Day required on stand**

Road freight via onsite warehouse  
**24 hours prior to delivery on stand**

Orders received after **18th March 2022** will incur a 25% late booking surcharge.

## CEVA Contact

Mark Jackson

[mark.jackson@cevalogistics.com](mailto:mark.jackson@cevalogistics.com)

+44 (0) 330 587 7777

Hiab/Moffett vehicles *and or* any other self-unloading/loading equipment are not authorised within the exhibition halls.



Deliveries direct to BEC for unloading should be consigned as follows:

Exhibitor Name  
CEVA Showfreight  
WindEurope Annual Event 2022  
Hall & Stand Number  
Bilbao Exhibition Centre  
Azkue Kalea, 1  
48902 Barakaldo, Bizkaia,  
Spain

Deliveries should arrive at the venue on the day that they are required on the stand. Deliveries will be unloaded direct to the stand unless instructed otherwise. The same instruction will apply for collecting vehicles after the event.



Deliveries via onsite warehouse should be consigned as follows:

Exhibitor Name  
CEVA Showfreight  
WindEurope Annual Event 2022  
Hall & Stand Number  
Bilbao Exhibition Centre  
Azkue Kalea, 1  
48902 Barakaldo, Bizkaia,  
Spain

Deliveries should arrive at the onsite warehouse a minimum of 24 hours prior to required delivery to stand and will only be accepted during the official build-up dates (***listed on page 3***). Any deliveries arrived prior to official build up will be refused.



Courier deliveries should be consigned as follows:

Exhibitor Name  
CEVA Showfreight  
WindEurope Annual Event 2022  
Hall & Stand Number  
Bilbao Exhibition Centre  
Azkue Kalea, 1  
48902 Barakaldo, Bizkaia,  
Spain

Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipment terms DDP). It will be the responsibility of your courier company to deliver the shipment to your stand unless CEVA Showfreight are pre advised accordingly.

Please forward pre advice to [mark.jackson@cevalogistics.com](mailto:mark.jackson@cevalogistics.com) for approval before shipping.



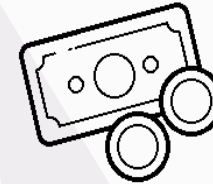
# ADDITIONAL | INFORMATION



## Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [terms and conditions](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured. Specific all risk cover for your freight is available from CEVA upon request, please contact [mark.Jackson@cevalogistics.com](mailto:mark.Jackson@cevalogistics.com) for a competitive quotation.



## Payment of Charges

Unless freight is routed via one of our appointed agents we will require pre-payment of all charges, as advised by us. Personal or foreign cheques are not acceptable. Settlement can be made by bank transfer or via our online ordering system.

**BNP Paribas**  
**10 Harewood Avenue**  
**London**  
**NW1 6AA**

<b>Account Name:</b>	<b>CEVA Receivables Finance DAC</b>
<b>Account Number:</b>	<b>89848045</b>
<b>Sort Code:</b>	<b>40 – 63 – 84</b>
<b>IBAN:</b>	<b>GB40BNPA40638489848045</b>
<b>BIC (Swift):</b>	<b>BNPAGB22XXX</b>

# ADDITIONAL | INFORMATION

## Breakdown:

At the close of the show, the return of **‘Priority Empty Cases & Full Goods Storage (tool boxes, ladders, genie lifts)’** will begin on Thursday 7th April at 18:00 and will end at 22:00.

Please note that CEVA can only accommodate a limited number of orders for the above services. This service is ideally suited to smaller exhibition stands which do not need forklift truck assistance during breakdown. If you require this service, please submit your booking to CEVA as soon as possible.

All empty cases on our **‘Next Day Service’** will be returned by 08:00 on Friday 8<sup>th</sup> April.

**‘Space Only’ Stand Contractors will not be permitted access to the exhibition halls until 08:00 Friday 8<sup>th</sup> April.**

## In summary:

- Priority Empty Case / Full Goods Storage return services begins at 18:00 and will end at 22:00.
- Next Day Empty Case return service begins at 22:00 and will end at 08:00 on Friday 8<sup>th</sup> April.
- Freight collections and reloading service will commence from 08:00 on Friday 8<sup>th</sup> April.
- Vehicles with a height exceeding 2.7 mtrs. which carry exhibitors’ own empty cases are only permitted to enter the BEC from 22:00 at the earliest.
- Space Only Stand Contractors will not be permitted access to the exhibition halls until 08:00 Thursday 7<sup>th</sup> April.

**Please note:** Storage and return of cases is **NOT** based on “last out, first in”.

# INTERNATIONAL | TARIFF

## AIRFREIGHT | HANDLING

From free arrival at Bilbao Airport (BIO), Inward airport handling and transportation up to onsite warehouse (1cbm = 167kgs.) - Price on Application.

## OCEANFREIGHT | HANDLING

From free arrival at Port of Bilbao (ESBIO), Inward port handling and transportation up to onsite warehouse (1cbm = 167kgs.) - Price on Application.

## CUSTOMS | CLEARANCE

Customs Clearance	Temporary	€185.00 per 1 tariff heading
	Permanent	€185.00 per 1 tariff heading
	Consumable	€185.00 per 1 tariff heading
Advance Funds Fee		20% of funds advanced (min €115.00)
Bond Fee for Temporary Importation		5% of value – Minimum €115.00 (per customs entry)



# ONSITE | HANDLING | TARIFF

<b>Receiving at Onsite Warehouse</b>	€20.00 per cbm (min 2cbm)
<b>Delivery from Onsite Warehouse to Stand</b>	€20.00 per cbm (min 2cbm)
<b>Unloading from Vehicle to Stand</b>	€20.00 per cbm (min 2cbm)
<b>Reloading from Stand to Vehicle</b>	€20.00 per cbm (min 2cbm)
<b>Collection from Stand to Onsite Warehouse</b>	€20.00 per cbm (min 2cbm)
<b>Reloading from Onsite Warehouse to Vehicle</b>	€20.00 per cbm (min 2cbm)
Collection, Storage and Re-delivery of Empty Cases	€65.00 per cbm (min 3cbm)
Priority Empty Cases (10cbm. max)	€75.00 per cbm (min 3cbm./10cbm. max)
Full Goods Storage (tool boxes, ladders, genie lifts)	€75.00 per cbm (min 3cbm)
Receiving and Delivery of Courier Shipments	€150.00 per shipment (up to 50kgs.)
<b>Labour on Stand (unskilled)</b>	<b>€45.00 per person / per hour (min 4 hours)</b>

## OTHER | SERVICES

Agency, Attendance and Onsite Supervision	€70.00 per consignment
File Fee	€20.00 per consignment

*Items in **BOLD** will incur a 50% surcharge before 8am, after 6pm and on Saturday.  
Sunday, bank holidays and dates out of tenancy is subject to 100% surcharge.*

For any further enquires please contact [mark.jackson@cevalogistics.com](mailto:mark.jackson@cevalogistics.com).

# ONLINE | ORDERING

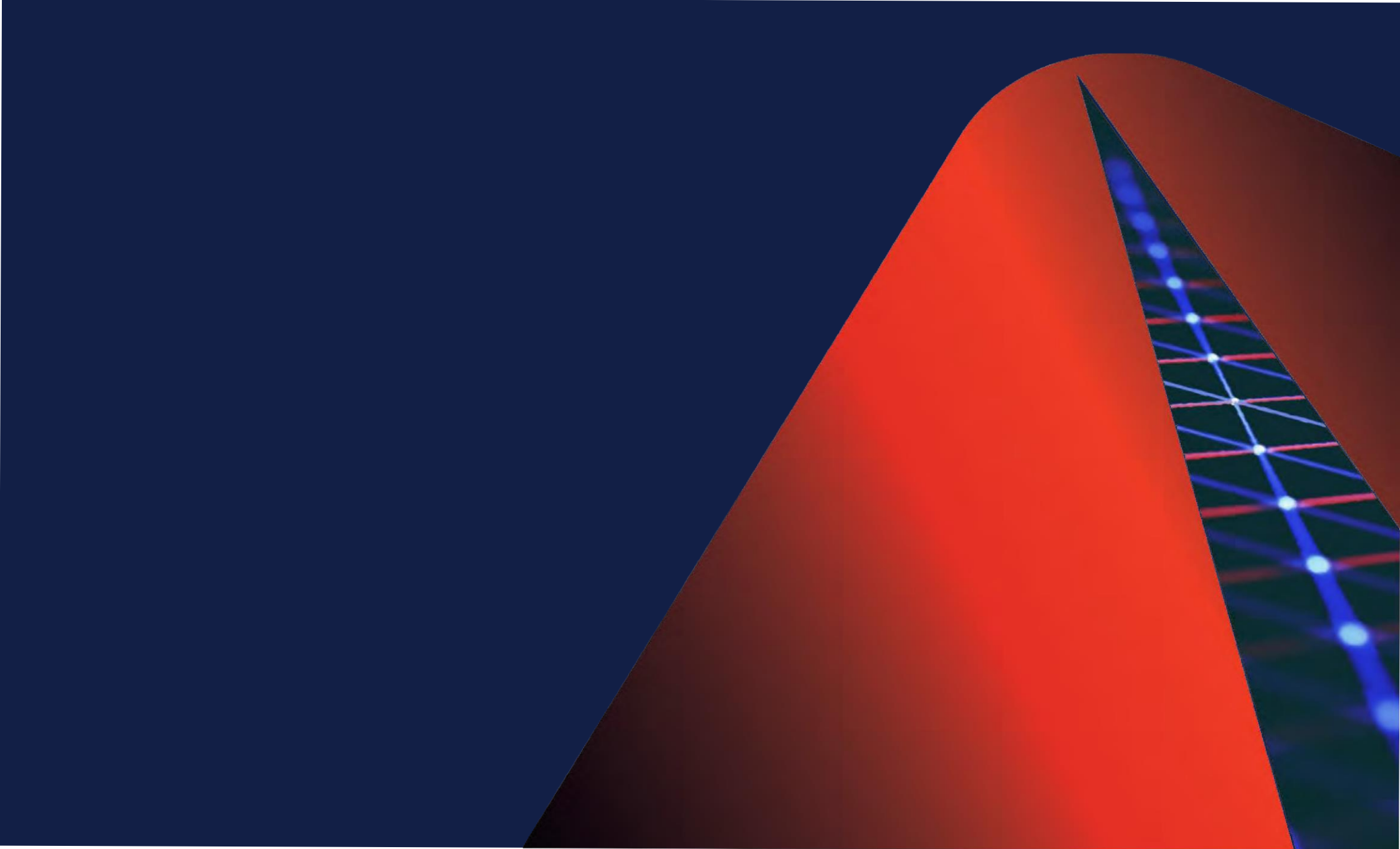
All onsite services are to be booked online, click the button below.

[Online Ordering](#)

Should you require any specialist lifting *and or* further details on Sea, Air or Road freight, please contact [mark.jackson@cevalogistics.com](mailto:mark.jackson@cevalogistics.com)



**Orders received after 18 March 2022 will incur a 25% late bookingsurcharge.**



**Wind**<sup>•</sup>  
**EUROPE**

ANNUAL EVENT  
**2022**  
**BILBAO**  
5-7 APRIL

**ceva**  
LOGISTICS